

**Abstract**

Designating Executive Engineers, Electrical Circle as Safety Coordinators – Modification of Board Order – Sanctioned – Orders issued.

**CORPORATE OFFICE (SBU-D)**

BO (FTD) No. **2382/2015** (CE (CAPS&S)/S/ Safety Structure/ 2015-16) Thiruvananthapuram, dated: 29.09.2015

- Read: 1. BO (FTD) No.662 /2015 (D (D&S)/ Safety) dated 17.3.2015.  
2. Proceedings of Chief Engineer (HRM) vide order No. EB.1/Assistant Engineer/Assistant Executive Engineer/UG/REGN/2015 dated 30.05.2015.  
3. B.O.(FM)(Genl) No.1267/2012 (AEIV/DPC/Veh/39/10) dated 04/07/2012  
4. Note No. CE (CAPS&S)/S/ Safety Structure/ 2015-16 dated 02.09.2015 of the Chief Engineer (CAPS & Safety)

**ORDER**

As per the B.O. read as 1<sup>st</sup> paper above, the safety wing of KSEB Ltd. has been re-organized, identifying duties and functions of officers in Generation, Transmission, Distribution & Civil Construction wing. The B.O. specifies duties and functions of safety liaison officers, Safety Coordinators and safety officers.

In the Distribution wing, one Assistant Executive Engineer of Electrical Circle functions as Safety Coordinator, who has to co-ordinate, monitor and control the activities of safety officers [AEEs of Electrical Sub Divisions], inspect accident sites, conduct frequent site inspections, surprise inspections, identify the requirement of safety materials and personal protective materials etc. Hence the Safety Coordinators are the key officials to act as a bridge between various offices and ensure compliance of various directions. As per the B.O. read as 2<sup>nd</sup> paper above, the Chief Engineer [HRM] has withdrawn the places of Assistant Executive Engineer [Ele.] in the Electrical Circles as part of regularization of their service and transferred during recent orders.

In the Note read as 4<sup>th</sup> paper above, Chief Engineer (CAPS & Safety) requested to designate the Executive Engineers of Electrical Circles as safety coordinators with same duties and responsibilities as envisaged in the B.O. read as 1<sup>st</sup> paper above. In order to make the safety operation regular and flawless, it was further requested to accord permission for engaging the vehicle of the Deputy Chief Engineer of the Electrical Circle with an extra 500 Kms above the ceiling exclusively for safety activities. Further requested that if the usage of the vehicle of Deputy Chief Engineer of Electrical Circle is less than 2000 kms for a particular month, as fixed in the B.O. read as 3<sup>rd</sup> paper above, the extra 500 kilometers may be added to the actual running kilometers.

Having considered the note, the Full Time Directors in the meeting held on 25.09.2015 accorded sanction:

1. To designate Executive Engineer, Electrical Circle as Safety Coordinators instead of Assistant Executive Engineer of Electrical Circle with same duties and responsibilities specified in B.O. read as 1<sup>st</sup> paper above.
2. To engage the vehicle of the Deputy Chief Engineer an extra 500 Kms above the ceiling exclusively for safety activities as mentioned above. If the usage of the said vehicle is less than 2000 kms for a particular month, the extra 500 kilometers may be added to the actual running kilometers.

The B.O. read as 1<sup>st</sup> paper above stands modified to the above extent.

**By Order of the Full Time Directors**

(Sd/-)

R. Rajasekharan Nair  
**Secretary (Administration)**

To:

1. The Chief Engineers, Distribution (South/ Central/ North)
2. All Deputy Chief Engineers, Electrical Circles – For necessary action

Copy to:

The Financial Adviser/ Chief Engineer (IT)  
Chief Internal Auditor/ Chief PRO  
The Deputy Chief Engineer (HRM-1) with Full Powers of CE (HRM)  
The TA to Chairman& Managing Director/ Director (Distribution& Safety)/ Director  
(Transmission & System Operation)/Director (Generation)/ Director (Corporate Planning & SCM)  
The PA to Director (Finance)/ C.A. to C.V.O./ Senior C.A. to Secretary (Administration)  
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**Assistant Engineer (Safety)**